

COA Increase Request 2025-2026



NORTHERN ILLINOIS UNIVERSITY

Financial Aid & Scholarship Office

Division of Student Affairs & Enrollment Management

Submit to:

Financial Aid & Scholarship Office

Swen Parson Hall 245

DeKalb, IL 60115

This form is used to document additional educationally related expenses. **Check the item(s) that apply and submit the required documentation if indicated.**

Note: This re-evaluation could result in increases to your financial aid cost of attendance/budget. Changes in your cost of attendance do not change your eligibility for state or federal grants. Generally, a change in cost of attendance will only change loan eligibility if you haven't exhausted yearly and/or lifetime limits.

NIU Student Information:

For scanning purposes, use black or blue ink to complete this form.

Student Name _____ Z-ID _____
Last First MI

For Dependent and Independent Students:

- ☐ You have required books and supplies more than: \$600 for undergraduate students, \$600 for graduate students, or \$923 for law students.
 - Provide an itemized list of the cost of required books and supplies. The instructor for each course must sign this list, and confirmation of the cost of these items must be verified by the bookstore.
- ☐ You have purchased a computer up to \$1,500.
 - Provide an itemized paid receipt of the computer (may include warranty and printer). This is an increase that can occur once during your undergraduate career and once during your graduate career. (The purchase must have occurred during the semester or immediately preceding it.)
- ☐ You are a dependent student and live on campus in the residence halls or off campus and commute more than 2,096 miles per semester for course-related travel.
- ☐ You are an independent student or live with your parents and commute more than 3,040 miles per semester for course-related travel.
 - Provide documentation of your driving distance from home to campus, and number of trips per week required by your educationally related travel. This includes necessary trips to other related sites (e.g. student teaching, internship for academic credit, etc). For related sites, provide detailed documentation from an advisor, dean, or supervisory instructor on the location and days, times, and dates of travel.
- ☐ You are enrolled in 9+ DeKalb campus credit hours and are participating in and charged for the NIU Student Health Insurance. Your signature confirms you do not intend to waive the NIU Insurance.

For Independent Students Only:

- ☐ You have dependent childcare expenses as a result of your class schedule and study time.
 - Provide a letter or statement from your childcare provider or daycare center documenting the costs you will incur and pay out of pocket.

Loan Adjustment:

- ☐ By checking this box I authorize NIU to increase my federal student loan based on the adjustment to the COA.

Certification/Signature: (Please print this form and then sign.) My signature certifies that all the information on this form is true, complete and accurate.

Student Signature: _____ Date: _____